

## EIS PTA Unit Meeting Minutes- September 10, 2009, 7:00pm

- A. Call Meeting to Order-7:05
- B. Presentation of Flags by Webelos- Pack 318
- C. Welcome and Introduction of board by J Holtzcher . Steve Heinen is Parliamentarian.
- D. 1<sup>st</sup> Vice President- Rob Wright reports National and State PTA conventions were held in August. Bylaws are now required to be uniform with State and National bylaws according to changes made during convention. EIS PTA bylaws were updated during the 08-09 school year and approved. Bylaws were reformatted to be uniform with state and national bylaws. EIS specific PTA regulations are included in the standing rules section of the document. Paul Wheeler motions to adopt reformatted bylaws. Signee Bland Seconds motion. Passed.
- E. Treasurer Report-Reviewed by Kevin Tillman.
  - a. Updated financial reports-Reviewed Balance Sheet ending 9/10/09.
  - b. 2009-2010 Budget review and vote to approve operating budget for the school year. Changes to previous operating budget included creating the following line items: *Prior year surplus (45000)* which was \$35000 and *EIS Foundation (60417)* contribution of \$5000.00 as approved during February 2009 unit meeting. *Professional Development (60321)* category increased from \$2000 to \$5000. *Security System Maintenance (60660)* increased for the remote control security door. At present time there is a slight surplus in budget of \$2906. *Strategic Plan (60661)* category clarified as the items that were targeted for improvement and fundraising during Fiestivale 2009. Steve Heinen motions to approve budget. Allison Geary seconds motion. Motion passed.
- F. Approval of May 2009 PTA meeting minutes- Bren Milleson motions to approve May 2009 unit minutes. Christy Blystone seconds motion.
- G. Principal Report- School year off to a good start
  - a. Drop off and pick up procedures- Drop off is going well. EIS lost 30-40 parking spots to the service center. Pick up is getting better. After school activities have reduced demand of parking. 30-50 kids being picked up at 4:00.
  - b. Remote control doors- Remote controls approved in May unit meeting. Allow office staff to open north door while away from desk. Door no longer buzzes so try door rather than wait for buzz.
  - c. Smart Board speaker and clicker update- TPS opens bids to new vendors at beginning of financial year. This initially delayed order placement of speakers and clickers. Now ordered, delay should not be much longer.
  - d. School wide reading incentive program- Goal initially was for EIS to read one million words. EIS students have read one million words during the first 4 weeks of school. Revised goal is 15,000 books during the school year.
  - e. Ms Strow reminds unit that she is trying to familiarize herself with new students and their families.
  - f. Questions- Unit raises question about fall break changes. Initial schedule has no school from 10/14/09 to 10/16/09. Ms Strow reports that it has been changed to no school on 10/15, 10/16 and 10/19. Jessica reports this is to accommodate National Merit Scholar testing that is scheduled for 10/14. Teacher conferences are scheduled for 10/20 and 10/22 from 3:30 to 6:30. Ms Strow finishes report with reminder that she has an open door policy.
- H. President Report-

- a. All school picnic, October 10-22-09, 5:30-7:00 p.m.
- b. Open volunteer positions- Jessica and Rob report that there are needs for volunteers for cafeteria, teacher appreciation, and Fiestivale. Science enrichment vacancy has been filled.
- I. Committee Reports
  - a. Fund development Committee-
    - i. Innisbrook and "A Part of something big"- Bren Milleson- Fall fundraiser co-chair.
      - 1. Innisbrook typically raises ~\$12000 for PTA unit fall operating expenses. Free shipping to school during fund drive. Shipping cost associated with direct delivery/internet orders. Make checks to EIS PTA
      - 2. "A Part of something big" started in 2008 as a new fundraiser option in market. Only %35 of families participates in Innisbrook sales, so trying to provide a more eco friendly, socially aware alternative. Starts September 14 through October 19. During active campaign, we earn %40 of sales. Each product has a story behind it. Technical ordering questions directed to co-chair, Lance Milleson.
    - ii. Jumble Sale- October 24, Hannah Middlebrook- Last year independent sellers purchased a table for \$20. \$120 was raised from tables. The rest of the proceeds were from sale of donated items.
  - b. Communications committee- Kevin presenting for Pam Tillman- Need volunteers for Home and Back folder preparation on Friday afternoon @ 1:30 pm. On average 7-12 pieces of papers are stuffed in each of the blue vinyl folders. ~335 students/folders. Can bring small children with you when volunteer. Time commitment only about 30- 60 minutes per week. Contact [pktillman@yahoo.com](mailto:pktillman@yahoo.com) if have questions or interested.
  - c. Programs committee-Reflections Program-Sutton Murray, Reflections coordinator- State PTA sponsored art program. Six categories: film production, dance choreography, literature, visual arts, photography and musical composition. Theme: "Beauty is". Outside Judges. Awards for participation. Awards for grade/category winners. Last year EIS had two winners go to State competition in Individual arts and music composition categories. November 20, is the deadline. More information available at [okpta.org](http://okpta.org).
- J. Old Business-
  - a. Kristi Palmer-CARLA update and Thank you- not present.
- K. Announcements/Open-
  - a. Pie Sales in October-Ivana O'Brien- Start October 22<sup>nd</sup>. Pies delivered in time for Thanksgiving.
  - b. Trivia night- October 2<sup>nd</sup>.
  - c. Ms. Worthy announces Jog-a-thon is Monday, October 12<sup>th</sup>. Rain date is Tuesday. Tulsa Zoo Run deadline for signup is September 18<sup>th</sup>. Last year EIS in second place for participant entries. Missed first place by 1 entry. Fun, contained run with admission to zoo. Ms Strow adds that winnings or prizes go directly to the school's athletic department.
  - d. Ms Strow reports there is no affordable test for swine flu. Two cases of confirmed flu at EIS. She encourages families to report cases confirmed with Doctors note to her. She can use information to adjust sanitation if current measures of prevention not enough.
  - e. Question from the unit about water fountains. Stacy reports they look dirty because of stains but that they are cleaned thoroughly. Reports she has even cleaned herself in attempt to remove stains and ensure cleanliness. Comment from another unit member suggests water coolers in classrooms as an option.
  - f. Trivia question. No winners.
- L. Adjournment @ 8:00 pm

**THANKS FOR PARTICIPATING IN YOUR PTA AND SUPPORTING YOUR SCHOOL! !**

**Dates to remember: 2009-10 PTA meetings:**

**10-8-09  
2-18-10**

**11-12-09  
3-25-10**

**1-14-10  
5-6-10**

Handouts included PTA Bylaws, Standing rules, PTA Balance Sheet, July 09-June 2010 Profit & Loss Budget vs Actual, May 2009 minutes. PTA Reflections information available at display.