

PTA Unit Meeting Minutes
September 25, 2003

1. Business meeting was called to order at 7:05 pm.
2. State President's Membership award was presented to Susanne Johnson and Kathrine Jordan.
3. PTA presented gifts to Ken Barbee and Fred Lindenau.
4. **Motion:** (Sharon Gould) That the change of the word "audit" to "disbursement analysis" throughout the bylaws, which we approved in May, be changed back to "audit." This is due to mandatory standardization of our local PTA with State and National PTA. We will instead amend the standing rules to define the PTA audit. **Motion carries.**
5. Quorum was established. April minutes approved as written. May minutes were approved with changes.
6. Principal's Report – (Harriet Patterson) Recognized staff members present. Back to School Night was a success. Encouraged parents to check the home and back folders and to read the newsletter. Parking lot drop off is much-improved. Parent requested a note about Red Ribbon week be sent to Kinder parents prior to the beginning of that week.
7. Fundraisers – (Pam Thomas) While we are making more fundraisers available, families are not expected to participate in all of them. Square 1 Art is the next one and will take place in Oct/Nov with delivery of the products in time for the holiday season. We will also have pizza (for Super Bowl) and pie sales (for the holidays).
8. Treasurer – (Sharon Gould) Audit report was presented. **Motion:** (Steve Allen) To approve audit report. **Motion carries.** Budget was presented. Security system should be paid for and up and running by Nov. 1. Computers have not been purchased yet as a corporate sponsor may be giving computers to EIS. **Motion:** (PTA Board) To approve proposed budget. **Motion carries.**
9. Principal's Budget Request – (Harriet Patterson) Requesting \$10,000 from PTA for funding of instructional supplies which cannot be purchased with the TPS budget. The list presented totals more than \$10,000 but other sources are available if PTA can fund \$10,000. **Motion:** (Doug Crowl) Agree to transfer \$10,000 to the Treasurer's Committee with a 10-day time limit for the transfer of this money to the Gifts and Endowments fund, upon review of the list of needed items. **Motion carries.**
10. New Officers/Chairs – PTA Board has appointed Doug Crowl as delegate. **Motion:** Appoint Randee Charney to Site Council. **Motion carries.**
11. Treasurer – we are tax exempt, see Sharon for tax-exemption form. Proper procedures for reimbursement were explained. Forms can be found in the treasurer's box in the office.
12. Volunteers – need to turn in volunteer/talent survey ASAP so it can be added to database. Each parent who wants to participate with students in the school or on field trips must turn in a volunteer sheet for the district. Please turn in all volunteer hours to LaToshia Stephens via email or any other means.
13. Delegate – US Cellular is paying \$5 for each old cell phone turned in. You can take them to the EIS office. Reflections theme for this year is "I am most happy when . . ."

Business meeting adjourned at 7:55 p.m.

Minutes submitted by Secretary Karen Bruns.